**Application to join**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Personal details** | | | | | | | | | | | | | | | | | |
| First name(s) of child: | |  | | | | | | | | | | | | | | | |
| Surname of child: | |  | | | | | | | Date of birth: | | | | |  | | | |
| Full address: |  | | | | | | | | | | | | | | | | |
|  | | | | | | | | | Postcode: | | |  | | | | | |
| Parent/carer name (1): | |  | | | | | | | | | | | | | | | |
| Relationship to child: | |  | | | | | | | | | | | | | | | |
| Full address (if different): | |  | | | | | | | | | | | | | | | |
|  | | | | | | | | | Postcode: | | |  | | | | | |
| Daytime/work tel: |  | | | | Home: | |  | | | Mobile: | | | | |  | | |
| Parent/carer name (2): | |  | | | | | | | | | | | | | | | |
| Relationship to child: | |  | | | | | | | | | | | | | | | |
| Full address (if different): | |  | | | | | | | | | | | | | | | |
|  | | | | | | | | | Postcode: | | |  | | | | | |
| Daytime/work tel: |  | | | | Home: | |  | | | Mobile: | | | | |  | | |
| **Session request** | | | | | | | | | | | | | | | | | |
| Preferred start date: | | |  | | | | | | | | | | | | | | |
| *Please tick the sessions you would like your child to attend:* | | | | | | | | | | | | | | | | | |
| [Breakfast] | | | | □ Monday | | □ Tuesday | | □ Wednesday | | | | | □ Thursday | | | | □ Friday |
| [Morning] | | | | □ Monday | | □ Tuesday | | □ Wednesday | | | | | □ Thursday | | | | □ Friday |
| [Lunch] | | | | □ Monday | | □ Tuesday | | □ Wednesday | | | | | □ Thursday | | | | □ Friday |
| [Early afternoon] | | | | □ Monday | | □ Tuesday | | □ Wednesday | | | | | □ Thursday | | | | □ Friday |
| **Deposit**  A deposit of £25 will be charged upon application of a place at Acle Pre-school. This should be paid via paypal or bank transfer alongside the submission of a child’s application form. Children cannot start at Acle Pre-school or go on the waiting list, without pre payment of the £25 deposit. For funded only children, the fee will be returned at the beginning of the term following their start date via Tapestry. Where families have agreed a contract for more hours that the early education entitlement, the deposit will be returned when the contract is terminated, and any outstanding fees have been paid in full via Tapestry in your final term at Acle Pre-school.  The deposit will not be returned where a place is no longer required. | | | | | | | | | | | | | | | | | |
| This application places your child on our waiting list. We will contact you as soon as a suitable place becomes available.  **Please note that completion of this form does not guarantee a place for your child,**  Once your child is offered a place and you accept it, on admission further personal information and family details are required for our records. Your child’s birth certificate is required at this point with a copy made for our file.  If you find that you no longer need the place, please inform us as soon as possible. Should you decide you no longer need the place we will not retain the details on this application form (see our Privacy Notice). | | | | | | | | | | | | | | | | | |
| Signed parent/carer (1): | | |  | | | | | | | | Date: | | | | |  | |
| Signed parent/carer (2): | | |  | | | | | | | | Date: | | | | |  | |
| **Please be advised that this application form and offer of a place is subject to [our/my] terms and conditions provided to you. By signing this document, you acknowledge that you have read, understood and agree to these terms and conditions.** | | | | | | | | | | | | | | | | | |